Study units for the Higher Diploma in Adult Basic Education and Training (ABET)

(offered by the ABET Institute)
Telephone number 012 429 8601

NB
- These modules may be taken ONLY for this qualification.
- All modules in this qualifications are offered as YEAR MODULES.

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FIRST-LEVEL MODULES

ABT101B  Contextual studies
Syllabus: Students are introduced to the various contexts of adult learners in different kinds of communities. The module will enable students to understand the social circumstances and problems of learners, to determine learners' needs and to identify possibilities for ABET in the community. It also focuses on the relationship between ABET and the position of women, health, youth and work.

ABT102C  Adult learning
Syllabus: Students will deal with the ways in which adults learn. It discusses different ways of facilitating adult learning, the evaluation of learner support materials and other teaching aids, different forms of assessment (formative, diagnostic and summative), lesson planning, general classroom administration and the importance of the reflective educator.

ABT103D  Managing projects
Syllabus: Students will deal with the way that ABET projects are started, implemented, administered, managed and evaluated. It introduces students to various methods for profiling or mapping communities, conducting needs analyses and developing strategies for establishing community-based ABET projects.

ABT104E  Specialisation areas
Syllabus: This module presents a variety of specialised ABET learning areas, including: teaching primary health; teaching environmental education; teaching literacy; teaching numeracy; teaching English; and teaching about small business development.

SECOND-LEVEL MODULES

ABT201E  Adult teaching and learning
Syllabus: This module focuses on different approaches to teaching adults. It also deals with ABET policy analysis; outcomes based education; a variety of assessment techniques; and teaching adults with special learning needs and materials design.

ABT202F  Teaching practice
Syllabus: Students will be expected to spend a certain number of days in an adult teaching and learning centre. During this time they are required to observe classes, conduct research, and present a certain number of lessons, which are assessed.

One of the following modules must be selected.

ABT204H  Business economics
Syllabus: This module is for ABET practitioners who teach business-related courses. Topics covered include: the South African business environment; small business development; human resource management; public relations; marketing; financial administration; operations management; and writing a business plan.

ABT205J  English
Syllabus: This module is particularly useful for practitioners who wish to teach English communication. It covers topics such as: sentence construction, punctuation and grammar; letters and report writing; using reference material; and skimming, scanning and reading for specific information.

ABT206K  Literacy
Syllabus: This is a 'hands-on' literacy training module which will enable students to teach mother tongue literacy using specific methods and materials. Students who take this module will be trained to conduct literacy assessments.

It is compulsory for students who select literacy as their area of specialisation to attend a one-week training workshop. The workshops are conducted only in Durban, Polokwane, Cape Town, Pretoria and Johannesburg. If you opt for this module you will have to make your own travel and accommodation arrangements.

ABT207L  Environment
Syllabus: To expose students to a cross-curricular approach to teaching adults about the environment. Topics covered include: models of cross-curricular teaching; bio-diversity; pollution; toxic wastes and pesticides; human health; population; soil, soil erosion and desertification; urbanisation and human settlements; and deforestation.
ABT208M  Educare
Syllabus: This module is for practitioners who teach day-care mothers who are involved in looking after young children. It covers a variety of child-care and child development topics, such as: educare and educare centres; records, money and budgeting; the ideal educarer; activities: drawing, painting, etc; safety; child abuse; hygiene and nutrition; the development of young children; and common childhood health problems.

ABT209N  Applied science
Syllabus: This module is for practitioners who wish to teach science to adults. It deals with the following topics: experiments illustrating basic electrical principles, forces, mass and weight, energy and power, the principles of the triangular forces; heat, temperature scales, expansion and contraction of materials; electrical current, potential and resistance; cells and batteries; magnetism and electro-magnetism; and machines and levers.

ABT210F  Trade theory
Syllabus: This module is suitable for practitioners who are involved in skills training. It provides an introduction to various technical trades and covers the following topics: purpose, nature and functioning of different trades; safety in the work environment; definition of a trade and the major groups of trades; quality standards of workmanship; main activities, skills and responsibilities of the various trades; materials, machinery and equipment used by the various trades; and basic scientific principles like energy, force, friction, levers, gears and pulleys, combustion, conduction of heat and electricity.

ABT211G  Water and waste water treatment
Syllabus: Practitioners who teach adults involved in water projects will find this a useful module. It deals with the following: usages of water; water quality; waste water; waste water treatment; water sources, supplies and the environment; water treatment; sanitation systems; and safety measures.

ABT212H  Mathematics
Syllabus: This module is suitable for educators who teach mathematics and/or numeracy. It deals with the following: revision of calculations; units of length; how to measure mass; addition, subtraction, multiplication, division; calculations with polynomials; indices, equations, percentages; geometry; area and volume; elementary algebra; factorisation, logarithms; the straight line graph; and trigonometry.

THIRD-LEVEL MODULES

ABT301H  Development studies
Syllabus: Students are exposed to different theoretical accounts of development and underdevelopment. They are introduced to a number of development concepts and indicators, and to the relationship between education, health, technology and development. The module also deals with issues like people-centred development, women and development and ABET and literacy across sectors.

ABT302J  Research methods
Syllabus: This research methods module discusses a variety of methods useful to ABET practitioners, evaluators and policy makers. It looks at quantitative, qualitative, action and mapping research methods and shows how they may be applied to the education, training and development field.

ABT303K  Research report
Syllabus: This module guides students through the various phases of doing a practical research project in an abet-related field. They are expected to submit a research report for assessment.

To fulfil the outcomes of this module, students have to undertake a research project in an ABET-related field. They are also required to submit a research article which demonstrates their ability to apply these research skills in carrying out their investigation, and to integrate a large volume of knowledge.